

BASIC ZONING & GP / MESSAGE / RECONSTRUCTION OF LEGAL NONCONFORMING STRUCTURE LETTER APPLICATION

TO BE COMPLETED BY PLANNING COUNTER STAFF			
FILE NUMBER RSL		Receipt # _____	
QUAD #	ZONING	Date _____	
GENERAL PLAN	<input type="checkbox"/> ATTACH COPY OF APN MAP		Amount _____
			By _____

TO BE COMPLETED BY APPLICANT (PLEASE PRINT OR TYPE)	
SUBJECT PROPERTY LOCATION/ADDRESS	
ASSESSOR'S PARCEL NUMBER(S) ¹	
FILING FEE: A filing fee of \$186 plus \$2 (General Plan Update Fee) is due at the time of submission for the first 1.5 hours of research and \$31 plus the General Plan Update Fee per ¼ hour after. An additional fee may be due prior to release of letter.	
Please select the appropriate box:	
<input type="checkbox"/> Basic Zoning & General Plan <input type="checkbox"/> Message (complete A & B) <input type="checkbox"/> Reconstruction (complete A)	
A.	
Existing Use	
B. FOR MESSAGE APPLICATIONS ONLY	
1. Please submit a floor plan, drawn to scale, showing all uses listed. 2. Please provide a description of all services that are or will be offered at the business. 3. Check the appropriate box for the proposed message use:	
<input type="checkbox"/> Message is administered in conjunction with the practice of a medical doctor, chiropractor, dentist, osteopath, physical therapist, or registered nurse and <u>only for the patients of the aforementioned uses.</u>	
<input type="checkbox"/> An athletic club or a full-service barber or beauty salon where not more than 15 % of floor space is used for massage activity. For purposed of this definition, a full service barber must at a minimum provide hair styling, including shampoos, and shave services: and a full service beauty salon must at a minimum provide services for hair styling, including shampoos and facials.	
<input type="checkbox"/> A State-approved massage school.	

¹Please call the Santa Clara County Assessor's Office at (408) 299-3227 for the Assessor's Parcel Number(s).

PLEASE SUBMIT THIS APPLICATION IN PERSON TO THE PLANNING DIVISIONS, CITY HALL, ROOM 400
 Basic Zoning & GP / Message / Reconstruction of Legal Nonconforming Structure Letter Applications are processed in the Planning Divisions, Room 400 on Monday, Wednesday and Friday from 9:00 a.m. to 5:00 p.m. or Tuesday and Thursday from 10:00 a.m. to 5:00 p.m.

ADDITIONAL INFORMATION		
<hr/> <hr/> <hr/> <hr/> <hr/>		
CONTACT PERSON		
PRINT NAME OF CONTACT PERSON		
PRINT NAME OF COMPANY		
MAILING ADDRESS		CITY STATE ZIP CODE
DAYTIME PHONE # ()	FAX # ()	E-MAIL ADDRESS